

The command words below will be used consistently in all assessment material and resources.

Add: Join something to something else so as to increase the size, number, or amount.

Analyse: Break down in order to bring out the essential elements or structure. To identify parts and relationships, and to interpret information to reach conclusions.

Annotate: Add brief notes to a diagram or graph.

Calculate: Obtain a numerical answer showing the relevant stages in the working.

Compare: Give an account of the similarities and differences between two (or more) items or situations, referring to both (all) of them throughout.

Complete: Provide all the necessary or appropriate parts.

Convert: Change the form, character, or function of something.

Define: Give the precise meaning of a word, phrase, concept or physical quantity.

Describe: Give a detailed account or picture of a situation, event, pattern or process

Design: Produce a plan, simulation or model.

Discuss: Offer a considered and balanced review that includes a range of arguments, factors or hypotheses.

Opinions or conclusions should be presented clearly and supported by appropriate evidence.

Draw: Produce (a picture or diagram) by making lines and marks on paper with a pencil, pen, etc.

Evaluate: Assess the implications and limitations; to make judgements about the ideas, works, solutions or methods in relation to selected criteria.

Explain: Give a detailed account including reasons or causes.

Give: Present information which determines the importance of an event or issue. Quite often used to show causation.

How: In what way or manner; by what means.

Identify: Provide an answer from a number of possibilities. Recognise and state briefly a distinguishing factor or feature.

Justify: Give valid reasons or evidence to support an answer or conclusion.

Label: Add title, labels or brief explanation(s) to a diagram or graph.

List: Give a sequence of brief answers with no explanation.

Order: Put the responses into a logical sequence.

Outline: Give a brief account or summary.

Show: Give steps in a derivation or calculation.

Solve: Obtain the answer(s) using algebraic and/or numerical and/or graphical methods.

State: Give a specific name, value or other brief answer without explanation or calculation.

Tick: Mark (an item) with a tick or select (a box) on a form, questionnaire etc. to indicate that something has been chosen.

What: Asking for information specifying something.

Write/Rewrite: Mark (letters, words, or other symbols) on a surface, typically